

Name of Group 23rd St Helens **Date of Risk Assessment** 22/05/2021 **Name of who undertook this risk assessment** Kath Savery **Readiness level** Yellow

Notes: Before re-start all Information on OSM will be checked and updated if necessary. Clear instructions re procedures will be given to parents on all usual social platforms prior to resumption of meetings. Reminder of instructions to be issued to parents in advance of each meeting, plus a reminder to parents about social distancing. The risk assessment will be on the group’s website. All the leaders (but not necessarily the occasional parent helpers) will have an up-to-date DBS, Safety and Safeguarding training. Any parent helper is classed as a leader in this risk assessment. The young people and their parents will be reminded that school bubbles do not apply in Scouting.

Remember: hands, face, space and fresh air.

YP = young person (Beaver/Cub/Scout) **L** = leader **T & T** = Test and Trace

Risk assessment

Identified Hazard	Risk	Who is at risk?	How are the risks already controlled?	Who is responsible?	Control Measures	Review:
PEOPLE:						
Infection by a YP/L who already has Covid 19 or symptoms	Spread of infection	other YP/L parent public	nil	L/parent	No YP/L should attend if they have or are showing any symptoms of Covid 19; or if they have displayed any symptoms within the previous 10 days, unless they have had a negative covid test; this also applies if a member of their household has or displays symptoms. Nor should a YP/L attend if they have been advised to self-isolate from school/work due to a class or bubble/colleague infection. A parent should notify leadership team of non-attendance.	
A YP/L develops symptoms during the meeting	Spread of infection	YP/L	nil	L	If anyone starts showing any symptoms they will be isolated away from the group (with a leader if a YP - the leader to wear appropriate PPE to prevent infection – the PPE being disposed of appropriately after the YP has left and hands sanitised thoroughly afterwards) The YP/L will be asked to wear a mask if willing and able. The parent will be contacted and asked to collect as soon as possible. The leader or parent will be advised that should symptoms persist they should self-isolate and undergo covid testing. The group has spare face masks if needed.	
A YP/L develops symptoms after the meeting	Spread of infection	YP/L	nil	L	Each section will keep a register on OSM of all section members and leaders attending each evening. This will be kept for a minimum of 28 days. This information will be submitted to T&T to aid with contact tracing if the person has a subsequent positive covid test.	

					T&T, not the leader, to be responsible for notifying others.
Maintaining social distance on arrival	Spread of infection	YP/L parent	nil	L/Parent	YP arriving by car should stay in the car until indicated to egress by a leader. Temperature checked with a non-contact scanner. Temperature should be below 37.8 or YP sent home. Leader greeting YP will wear a face mask. YP to sanitise hands. Parent should stay in car unless that parent is one of the evening's leadership team and then same routine as YP to be adopted. Register taken – adding helping adult's details for any necessary T&T. Remind about 2m social distancing and then sent to other leaders who will be in visual contact. Reminder to parents not to arrive early (or late at the end of the meeting)
Maintaining social distance during Meeting	Spread of infection	YP/L	nil	YP/L	Regular reminders. If necessary stop activity and explain need for social distance. Scouts encouraged to wear masks (properly) during meeting. Leaders to wear masks unless explaining activity.
Maintaining SD when departing	Spread of infection	YP/L	nil	YP/L	YP, one at a time, escorted to car. Hands sanitised.
Hands	Spread of infection	YP/L	nil	YP/L	Hand sanitisers (min. 70% alcohol) to be available throughout meeting. YP & L encouraged to use regularly during the meeting. L to demonstrate proper use of sanitiser (and muffling for sneezes/coughs).
Toilets	Spread of infection	YP/L	nil	YP/L	As we aim to be outside toilets will not be available. All should use toilet before leaving home. If nec. parent will need to be called to collect child early. Cub meeting to be shortened to 1hr.
Need for first aid	Spread	YP/L	nil	L	Leader to be up to date with training. Additional Covid Infection Box alongside First Aid Box (CIPB will contain recommended equipment needed to give first aid during the pandemic). A designated leader will be in charge of any first aid to be given during the meeting. This leader will wear apron, gloves and mask. The person receiving first aid will wear a mask unless exempt or due to nature of injury.

If possible, the first aider will verbally guide the YP on how to do their own first aid eg. if a minor graze. If the person requires resuscitation this will be delivered in accordance with current Government advice (chest compressions only for adults, but mouth to mouth, with compressions may be nec. for a child. In that case use a face shield where possible). All first aid will be recorded in the accident book, treatment noted etc. in case of positive covid test post meeting. The first aider should monitor themselves for symptoms and if symptoms occur within 14 days isolate until a negative test result or the isolation period is over. If a positive test follow T&T procedures.

PLACE:

Perceived dangers of venue. Covid Stranger danger Public interruption normal outdoor dangers	Spread of infection	YP/L	nil	L
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Clear instructions related to risks to be given to all YP & L involved to include such as:

- care on uneven ground, slips, trips, falls
- no tree climbing, be aware of thorny bushes
- boundaries set
- no engagement with strangers
- if members of public get too close leaders will first ask them to back or we will move
- water risks if appropriate. Etc. etc., depending on venue

If hot weather BYO drinks – no sharing.
 If rainy BYO waterproofs (parent asked to check forecast)
 If stormy meeting cancelled
 Leaders to do a visual inspection for dangers on beforehand and on arrival.

(If Indoors)

Covid 19	Spread of infection	YP/L	pre-existing RA for building	L
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Leaders to do a visual inspection on arrival; and liaise with building manager as to their infection control and measures. Look at access and egress.
 During meeting - maintain 2m social distance, avoid face to face danger zone, try to keep windows and doors open for fresh air.
 Only one member at a time to use toilets, washing hands before and sanitising hands after. If washing hands after – air dry hands.

Leader to wipe toilet seat after with anti-bacterial/anti-virus wipe.
 Clean surfaces with said wipes regularly.
 After meeting – Leaders to clean/sanitise as set down by building manager (eg. door handles, tables, floors, toilets)

PROGRAMME:

Covid	Spread of	YP/L	nil	L	<p>Regular hand sanitising. Social distancing – if nec. stop activity and remind YP. Leaders to have designated roles for the meeting depending on the programme (but be prepared to be flexible). One YP may need close-encounter help – then only 1 (masked) adult to provide that help. Record that close encounter.</p> <p>Re - equipment: Each YP will be given at the beginning of the meeting a named zip lock bag containing the necessary equipment/craft materials for the evening’s activities. Also, in the bag will be a mini bottle of hand sanitiser for their own use. Spare equipment/craft materials will be kept to a minimum. These bags will be sanitised before the meeting and collected, one by one. At the end of the meeting, the bags will be collected one by one, and sanitised and then isolated for a minimum of 72 hrs. Leaders will ensure the hand sanitiser bottles are refilled in a covid secure manner. The leader will wear gloves when collecting any equipment. All wipes will be anti-bacterial/anti-virus and disposed of securely. Activities will be designed with social distancing in mind and no equipment will be shared. Any objects used for games to be kept to a minimum and sanitised after use or isolated for 72 hrs.</p>
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At the end of the meeting the leadership team will REVIEW and see if/what we have to change. ALL comments and thoughts, by everyone, including comments by the YP will be considered and if appropriate acted on.